



AGENDA

MAYOR AND CABINET (CONTRACTS)

Date: WEDNESDAY, 25 MARCH 2015 at 5.55 pm

**Committee Rooms 1 & 2
Civic Suite
Lewisham Town Hall
London SE6 4RU**

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MEMBERS

Sir Steve Bullock	Mayor	(L)
Councillor Alan Smith	Deputy Mayor - Growth & Regeneration	(L)
Councillor Chris Best	Health, Well-Being and Older People	(L)
Councillor Kevin Bonavia	Resources	(L)
Councillor Janet Daby	Community Safety	(L)
Councillor Joe Dromey	Policy and Performance	(L)
Councillor Damien Egan	Housing	(L)
Councillor Paul Maslin	Children & Young People	(L)
Councillor Joan Millbank	Third Sector and Community	(L)
Councillor Rachel Onikosi	Public Realm	(L)

Members are summoned to attend this meeting

**Barry Quirk
Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Tuesday, 17 March 2015**



INVESTOR IN PEOPLE

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

ORDER OF BUSINESS – PART 1 AGENDA

Item No		Page No.s
1.	Declaration of Interests	1 - 4
2.	Minutes	5 - 8
3.	Exclusion of Press and Public	9 - 10
4.	Contract Award Horniman Primary School	11 - 17
5.	Prevention and Inclusion Team Contract Extension and Variation	18 - 28



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MAYOR & CABINET (CONTRACTS)		
Report Title	Declarations of Interests	
Key Decision	No	Item No. 1
Ward	n/a	
Contributors	Chief Executive	
Class	Part 1	Date: March 25 2015

Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

1 Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct :-

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

2 Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.

- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:-
 - (a) that body to the member’s knowledge has a place of business or land in the borough; and
 - (b) either
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

(3) Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes , or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

(4) Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members’ Interests (for example a matter concerning the closure of a school at which a Member’s child attends).

(5) Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph (c) below applies.
- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

(6) Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

(7) Exempt categories

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

Agenda Item 2

MAYOR AND CABINET (CONTRACTS)		
Report Title	Minutes	
Key Decision		Item No.
Ward		
Contributors	Chief Executive	
Class	Part 1	Date: March 25 2015

Recommendation

It is recommended that the minutes of that part of the meetings of the Mayor and Cabinet which were open to the press and public, held on February 18 2015 and March 4 2015 be confirmed and signed as a correct record. (copies attached).

MINUTES OF THE MAYOR AND CABINET (CONTRACTS)

Wednesday, 18 February 2015 at 5.55 pm

PRESENT: Councillors Sir Steve Bullock (Chair), Chris Best, Kevin Bonavia, Janet Daby, Joe Dromey, Damien Egan, Paul Maslin, Joan Millbank and Rachel Onikosi.

ALSO PRESENT: Councillor Alan Hall and Councillor John Muldoon.

Apologies for absence were received from Councillor Alan Smith.

61. Declaration of Interests

None were made.

62. Matters Raised by Scrutiny and other Constitutional Bodies

The Chair of the Overview & Scrutiny Education Business Panel, Councillor Alan Hall presented a formal call-in of the decisions reached on the School Meals Procurement Contract Award at the February 11 meeting of Mayor & Cabinet Contracts.

Councillor Hall reported that the Panel had been advised by officers that subsequent to the Mayor & Cabinet Contracts meeting, it had been discovered that an accounting error had been made within the bid scoring of the second placed bidder for the School Meals Procurement Contract.

Officers confirmed an error had been made and issued a confidential correction sheet. Officers stated the effect would not have altered the outcome and advised the original recommendations should remain unchanged.

The Mayor thanked the Education Business Panel for creating the opportunity to consider a corrected accurate version of the report on which the decisions had been reached and concluded that the new information did not amount to a substantive change and should not lead to the original decisions being altered.

RESOLVED that the decisions reached at the February 11 meeting on the School Meals Procurement Contract be confirmed.

The meeting closed at 5.58pm

MINUTES OF THE MAYOR AND CABINET (CONTRACTS)

Wednesday, 4 March 2015 at 5.55 pm

PRESENT: Sir Steve Bullock (Chair), Alan Smith, Chris Best, Kevin Bonavia, Janet Daby, Joe Dromey, Damien Egan, Paul Maslin, Joan Millbank and Rachel Onikosi

63. Declaration of Interests

None were made.

64. Minutes

RESOLVED that the minutes of the meeting held on February 11 2015 be confirmed and signed as a correct record.

65. Department of Health Autism Innovation (Capital) Grant

Having considered an open officer report and a presentation by the Cabinet Member for Health, Well-Being & Older People, Councillor Chris Best, the Mayor and Cabinet (Contracts) for the reasons set out in the report

RESOLVED that the award of the £18,500 DoH Autism Capital Grant to purchase Autism friendly technology and equipment, be approved in line with the conditions of the grant.

66. Exclusion of Press and Public

RESOLVED that in accordance with Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 and under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs [3, 4 and 5] of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information

67. Office Stationery Contract

The Mayor praised the dedication and commitment of the presenting officer, Andy Murray who was retiring after 39 and a half years in Local Government. The Mayor thanked him for his service and observed procurement was an area of activity in Lewisham that was delivering genuine savings.

Having considered a confidential officer report and a presentation by the Cabinet Member for Resources, Councillor Kevin Bonavia, the Mayor and

Cabinet (Contracts) agreed that a call off contract for general office stationery be awarded to Office Depot (UK) Ltd for an initial period of five years, with possible extensions for periods up to a further 2 years.

The meeting closed at 6pm.

MAYOR & CABINET (CONTRACTS)		
Report Title	Exclusion of the Press and Public	
Key Decision	No	Item No.
Ward		
Contributors	Chief Executive (Head of Business & Committee)	
Class	Part 1	Date: March 25 2015

Recommendation

It is recommended that in accordance with Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 and under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs [3, 4 and 5] of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information

4. Contract Award Horniman Primary School
5. Prevention and Inclusion Team Contract Extension and Variation

MAYOR AND CABINET CONTRACTS

FAILURE TO GIVE NOTICE OF INTENTION TO CONDUCT BUSINESS IN PRIVATE

MAYOR AND CABINET CONTRACTS will meet on WEDNESDAY 25 MARCH 2015 at 5.55 pm in the CIVIC SUITE, LEWISHAM TOWN HALL, CATFORD, SE6 4RU.

Mayor and Cabinet Contracts will consider a report on the key decision shown below. However the report has not been included in a Notice of Intention giving the public 28 clear days notice of a proposal to consider executive business in closed session.

In accordance with Rule G 16(c) of the Council's Constitution this proposed meeting can only go ahead if the Chair of the Overview & Scrutiny Committee agrees it is urgent and cannot reasonably be deferred.

- Prevention and Inclusion Team Contract

**Barry Quirk
Chief Executive
Date: 17 March 2015
Lewisham Town Hall
London SE6 4RU**

**For further information please
contact the Committee Officer:
Kevin Flaherty
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Tel. No. 020 8-314-9327**



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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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